

Sterling Oil Exploration and Energy Production Company Limited

Operator of the Onshore Block OML 143 (Previously OPL 280) PSC

Tender Opportunity for Hiring of Vehicles on Lease/Rental Basis for in Block OML 143 (Previously OPL 280)

1. Introduction

Sterling Oil Exploration and Energy Production Company Limited (SEEPCO) operator of the OML 143 (Previously OPL 280) invites interested and reputable vehicles leasing companies with relevant experience and capacity in this specific business to apply for Prequalification for Consideration to tender for the lease of operational vehicles on call-off basis for Port Harcourt, Lagos, Warri and Kwale. The estimated duration of this contract is two years with an option to extend for one more year.

2. Scope of Work/Service Requirements:

Hiring of Vehicles on Lease/Rental (SEEPCO/3300058/12)

CATEGORY: 3.99.10 (Travel Agency, Car Rental Services)

The services to be performed shall generally involve the following:

- Contractor shall supply models of specified brands of vehicles for SEEPCO on lease on (24) hours basis.
- All vehicles supplied must be brand new, air conditioned and equipped with the latest Driving improving System.
- Contractor shall provide competent driver who must possess valid Nigerian Driving License and Defensive Driving Certificate. Such drivers must be further pre qualified by SEEPCO before deployment.
- The lease of the vehicle shall be on a call-up basis as and when required by SEEPCO.
- Contractor must ensure that all vehicles supplied are roadworthy at all times.
- Contractor must show concrete evidence of fleet maintenance support especially at the location of lease.

- Contractor shall be responsible for the recovery and eventual repair of any vehicle or accessories if broken down. Same shall apply to any vehicle impounded by any local authorities.
- Contractor shall provide qualified personnel acceptable to the company to manage the day to day operation of the service at the given location of lease.
- Contractor shall provide acceptable uniforms, safety shoes, coverall umbrella, etc for the driver.
- Throughout the duration of lease, the contractor shall obtain all necessary operating licence, stickers, etc as and when due.

3.0 Mandatory Requirements:

1. To be eligible for this tender exercise, interested contractors are required to be pre-qualified in Category 3.99.10 (Travel Agency, Car Rental Services) in NipeX Joint Qualification System (NJQS) database. All successfully pre-qualified Suppliers in this category will receive Invitation to Technical Tender (ITT).
2. To determine if you are pre-qualified and view the product/service category you are listed for: Open www.nipexng.com and access NJQS with your log in details, click on continue Joint Qualification Scheme tool, click check my supplier status and then click supplier product group.
3. If you are not listed in a product/service category you are registered with DPR to do business, contact NipeX office at 30 Oyinkan Abayomi Street, Ikoyi, Lagos with your DPR certificate as evidence for verification and necessary update.
4. To initiate the JQS pre-qualification process, access www.nipexng.com to download the application form, make necessary payments and contact Nipex
5. To be eligible, all tenders must comply with the Nigerian Content requirements in the NipeX system.

4.0 Nigerian Content Requirements:

- Demonstrate that the entity is a Nigerian indigenous Company.
- Furnish details of company ownership and share holding structure. Also submit clear photocopies of your CAC Forms CO 2 and CO7
- Provide evidence of what percentage of your key management positions is held by Nigerians and what percentage of the total work force are Nigerians show overall percentage of work to be performed by Nigerian resources relative to total work volume.
- Provide a Nigerian Content Plan providing a detailed description of the role, work scope, man-hours and responsibilities of all Nigerian companies and personnel including all third party and professional services that would be involved in executing the work; provide details of Nigerian Content focal point or manager.
- State proposed total scope of work to be conducted by Nigerian personnel (whether contracted directly or under subcontract agreements) with name and addresses including evidences of well equipped offices and workshop; attach past experience of such patronage.
- Specific to this project, provide detailed plan for staff training and development.
- Location of in-country facilities (equipment, storage, workshops, repair and maintenance facilities and testing facilities).
- Contractor must be willing and able to provide evidence of maximization of made in Nigeria goods and services.
- Provide details on any other Nigerian Content initiative your company is involved in.

The bidders who meet all JQS mandatory requirements and listed as “Pre-qualified” for a category in the NJQS database are required to submit the Nigerian Content Requirements given in this Advert to the Operator at the below mentioned address in Hard copy as well Softcopy (in CD form) before the Close Date of Thursday, May 24,2012:

The Deputy General Manager – Contracts

Sterling Oil Exploration and Energy production Company Limited

205 Abiola Segun Ajayi Street,

Off-Muri Okunola Street,

V.I., Lagos.

5.0 Close Date:

Only tenderers who are registered with NJQS Product/Category 3.99.10 (Travel Agency, Car Rental Services) by 16:00 hours, Thursday, May 24,2012 being the advert close date shall be invited to submit Technical Bids subject to their meeting the NCD requirement as per Clause 4 above.

6.0 Please Note the following:

- The Invitation to tender (ITT) and any further progression of this tender shall be via NipeX.
- All costs incurred in preparing and processing NJQS prequalification shall be to the contractor's accounts.
- This advertisement shall neither be construed as any form of commitment on the part of SEEPCO to award any contract to any company and or associates companies, sub-contractors or agents, nor shall it entitle pre-qualified in NJQS.
- The tendering process shall be the NNPC contracting process requiring pre-qualified companies to submit only technical tender first. Following a technical review, only technically qualified contractors will be requested to submit commercial tenders.
- SEEPCO will communicate only with authorized officers of the pre-qualifying companies and NOT through individuals or agents.

Please visit NipeX portal at www.nipexng.com for this advert and other information